

FULL BOARD OF DIRECTORS MEETING AGENDA

THURSDAY, SEPTEMBER 24, 2026

5:30 – 8:00 PM

DINNER BEGINS AT 5:00 PM

IN-PERSON @ Comfort Suites Johnson Creek Conference Center

725 Paradise Lane, Johnson Creek, WI 53038

Samantha Wendt, President | Chara Taylor, Vice President | Jamie Vogt, Secretary | Rob McMurrich, Treasurer | Jennifer Andrews, Chair of Administration | Sarah Butz, Chair of Operations | Kirk Lund | Larry Nelson | Sandy Wareing | Jodi Hare-Paynter | Sarah Smith | Kelly Lueck | Michael Egly

5:00 PM

--- DINNER & CONNECT ---

CALL TO ORDER

5:30 – 5:35 PM	Call to Order - Roll Call & Introductions - Agenda Review	Samantha Wendt
-----------------------	---	----------------

PRESIDENT REPORT

5:35 – 5:40 PM	Approval of Minutes 07.23.26 Full Board Meeting Minutes (Action Needed)	Samantha Wendt
5:40 – 5:45 PM	Membership & Recruitment Review - Board Roster - Recruitment Update	
5:45 – 5:55 PM	2027 Board Meeting Schedule (Action Needed)	

CAC STAFF PRESENTATION

5:55 – 6:10 PM	Housing Programming - Supportive Services for Veteran Families (SSVF) - Rapid Re-Housing (RRH) - Permanent Supportive Housing Program (WISH) - Transitional Housing Program (THP) - Homelessness Prevention	Sandy Hahn
-----------------------	--	------------

EXECUTIVE COMMITTEE REPORT

6:10 – 6:30 PM	General Executive Updates - August and September 2026 Meetings Held - Executive Director Work Plan Check-In - Bylaw Review (Action Needed)	Samantha Wendt
6:30 – 6:35 PM	Board Contributions - Targeted Strategy and Reminders on How to Give 2026 YTD Board Giving Report	

ADMINISTRATION COMMITTEE REPORT

6:35 – 6:40 PM	General Finance/Personnel Updates • August and September 2026 Meetings Held • 2026 Administration Committee Work Outline • Financial Dashboard • Updated CAC Organizational Chart	Jennifer Andrews
6:40 – 6:50 PM	2026 Risk Assessment	Meghan Mietchen
6:50 – 7:00 PM	Acceptance of Financial Reports • Monthly Financials: June 2026 (Action Needed) – AC endorsed 08/20/26 • Monthly Financials: July 2026 (Action Needed) – AC endorsed 08/20/26 • Monthly Financials: August 2026 (Action Needed) – AC endorsed 09/17/26	Jennifer Andrews

OPERATIONS COMMITTEE REPORT

7:00 – 7:05 PM	General Program, Plans & Development/Fundraising Updates • August and September 2026 Meetings Held • Programmatic & Funding Reports ○ Grant Reports – OC approved 08/06/26, 09/03/26 ○ Program Reports • 2026 Fund Development Plan Progress	Sarah Butz
7:05 – 7:20 PM	2027 CSBG Application / Community Action Plan (Action Needed)	Meghan Mietchen

EXECUTIVE DIRECTOR REPORT

7:20 – 7:30 PM	State of the Agency Updates • Customer Satisfaction Data • Programmatic Reports: Highlights, Outcomes Analysis & Program Adjustments	Meghan Mietchen
----------------	--	-----------------

CLOSED SESSION

7:30 – 8:00 PM	Closed Session Discussion (Action Needed) • Approval of Minutes • Executive Director Performance Appraisal and Board Self-Assessment • 2026 End of Year Gift	Samantha Wendt
8:00 PM	Announcements & Adjournment	

NEXT CAC BOARD OF DIRECTORS MEETING:

THURSDAY, NOVEMBER 19, 2026

Samantha Wendt , CAC Board President samantha@parallelservices.net / cacsboardpresident@cacsco.org (608) 772 - 3688	Lindsey Karls , CAC Office Manager lindseyk@cacsco.org (608) 220 - 7758
---	---